



*Sallie V. Chandler, Chair
District 1*

*Richard R. Dutremble
District 2*

*Daniel C. Cabral
District 3*

*Michael J. Cote
District 4*

*Gary A. Sinden
District 5*

COUNTY OF YORK

45 Kennebunk Road

Alfred, Maine 04002

(207) 459-2313

Fax (207) 324-9494
www.yorkcountyme.gov

*Gregory T. Zinser
County Manager*

*Kathryn A. Dumont
Assistant to the Manager*

*Victoria C. Ridlon
Finance Director*

*Frank P. Wood
Treasurer*

*Rose M. Leeman
Deputy Treasurer*

DIRECTOR OF HUMAN RESOURCES-COUNTY OF YORK

The candidate will play a key role in shaping, forming and carrying out Human Resource functions within the county. This position is a key member of the Senior Management Team reporting to the County Manager. The desired candidate will have an informed approach and have the ability and willingness to “push back” in appropriate and diplomatic ways ensuring the vision of the County. The desired candidate should also possess the following traits:

- Ability to be a highly functioning team member
- Ability to anticipate problems and develop solutions
- Experience with developing workforce training programs
- Experience with employee evaluations, discipline and discharge
- Experience with Labor Negotiations
- Deep understanding of human resources law, regulations and County Government statute.
- Innovative while also understanding resource constraints
- ADA and EEOC compliance
- Ability to utilize human capital planning software

York County employees two hundred (200) people represented by four bargaining units in six facilities spread across four towns. The HR Director must have experience working in a decentralized environment. A Bachelor’s Degree and eight years experience preferred or equivalent combination of education and experience. York County offers a competitive benefits package. Salary is commensurate depending on experience not to exceed \$80,000.00.

Applicants are required to submit an application (available on website) along with a cover letter, resume and any supporting documents by 3:00 p.m. on August 16, 2013, at which time a comprehensive review and assessment period will commence.

Applicants should be able to adequately address the desired traits, skills and abilities in their cover letter and resume to Gregory Zinser, York County Manager, 45 Kennebunk Road, Alfred, ME 04002.

York County is an equal employment opportunity employer.