



*Sallie V. Chandler, Chair
District 1*

*Richard R. Dutremble
District 2*

*Marston D. Lovell
District 3*

*Michael J. Cote
District 4*

*Gary A. Sinden
District 5*

**COUNTY COMMISSIONERS
COUNTY OF YORK**

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*Gregory T. Zinser
County Manager*

*Kathryn A. Dumont
Assistant to the Manager*

*Victoria C. Ridlon
Finance Director*

*Linda M. Corliss
Human Resource Director*

*Frank P. Wood
Treasurer*

*Rose M. Leeman
Deputy Treasurer*

COMMISSIONERS REGULAR MEETING

September 2, 2015

YORK,ss

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Wednesday, September 2, 2015 A. D. at 4:30 P. M.

COMMISSIONERS PRESENT:

Sallie Chandler
Richard R. Dutremble
Michael J. Cote
Gary Sinden
Marston Lovell

County Manager Gregory Zinser, Finance Director Vicki Ridlon and Human Resource Director Linda Corliss were present at the meeting.

All present were invited to rise and salute the flag of the United States.

Call Meeting to Order

YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES

09-02-15

ITEM

*****ITEMS TAKEN OUT OF ORDER BEGINNING WITH ITEM 6a (NCEU Grievance Hearing)**

1 PUBLIC COMMENT(S) ON ANY ITEM(S)

None

2 TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY COMMISSIONERS MEETING OF AUGUST 5, 2015

Commissioner Dutremble motioned to approve the minutes of August 5, 2015.
Commissioner Sinden seconded the motion. Vote 4-0 (Commissioner Chandler abstained)

3. HEAR ANY REPORTS OF THE COMMISSIONERS

None

4 HEAR A REPORT FROM THE COUNTY MANAGER

None

5 OLD BUSINESS

Commissioner Lovell asked about the streaming of the meetings. County Manager Zinser responded that they were being recorded using VIMEO and posted on the website.

6 NEW BUSINESS

- a. NCEU grievance hearing (executive session may be necessary)

NCEU President Colton Sweeney requested the hearing be in executive session.

Commissioner Dutremble motioned to enter into executive session pursuant to 1MRSA § 405 (6) (A) – personnel issues. Commissioner Cote seconded the motion. Vote 4-0 (Commissioner Lovell not yet present)

Commissioner Lovell motioned to come out of executive session. Commissioner Sinden seconded the motion. Vote 5-0.

Commissioner Dutremble motioned to enter into executive session pursuant to 1MRSA §405 (6) (E)-consultation with legal counsel. Commissioner Cote seconded the motion. Commissioner Lovell motioned to come out of executive session. Commissioner Cote seconded the motion. Vote 5-0.

Commissioner Lovell motioned to deny the grievance. Commissioner Dutremble seconded the motion. Vote 5-0.

- b. Introduce Sheriff King to request promotions of two Corrections Officers to Sergeants

County Manager Zinser recommended the Commissioners table the request until the next meeting at which it will be discussed.

Commissioner Sinden motioned to table Sheriff King's request for promotions of two Corrections Officers. Commissioner Cote seconded the motion. Vote 5-0.

c. Introduce Sheriff King to request hiring of Corrections Officers-

Sheriff King requested the hiring of the following candidates in the order of seniority listed for the position of Corrections Officers: Jonathan Carpenter, Reginald Muchemore, Richard Allard, Samantha Cates and Jason Leach. The desired start date for the applicants will be September 21st, 2015.

Commissioner Lovell motioned to approve the hiring of the five individuals. Commissioner Dutremble seconded the motion. Vote 4-1 (Commissioner Cote opposed)

d. Assignment of FY'15 surplus funds

Finance Director Vicki Ridlon addressed the Board and reviewed her calculation of target unassigned fund balance for FY'16 (attached to the minutes as record). She also referenced the County fund balance policy adopted by the Commissioners and stated that the calculations are the result of applying this policy. She added that York County is still under the target by almost \$1 million clarifying that we are within the minimum and maximum range. County Manager Greg Zinser stated that no action is necessary.

County Manager Zinser referenced the document titled, "Summary of Reserve Fund Balances & Assignments of FY15 Surplus" (attached to the minutes as record) which includes proposed assignments of Assignment of FY '15 surplus in the amount of \$638,704.94. Mr. Zinser reminded the Commissioners of two previous motions in which the transfer of funds were approved by the Commissioners: one for the Sheriff's Office and one for this building (Government Building).

Commissioner Lovell inquired about the insurance fund and whether or not the County is self insured. The County Manager replied that we were not self insured but that the rates went up by 17% a few years ago. At that time, we decided to start an insurance fund to help mitigate any increases. We now draw on that instead of unrestricted funds. Commissioner Sinden asked the County Manager if he had any predictions as to where the health insurance costs will be going. County Manager Zinser replied that our experience is running 105% of our usage. He estimated that we can expect an increase of 4 to 5% next year. Commissioner Sinden asked if the County's plan will be considered a Cadillac plan. The County Manager replied yes and that this is a large concern of ours as we could be hit with up to a 35% excise tax. Commissioner Lovell asked if there was an amount that we had in mind for a balance in the insurance fund. Mr. Zinser replied we would like to have between \$500,000.00 to \$600,000.00. We did take \$150,000.00 for this year to buy down the cost of the increase in our health insurance rates.

Sheriff King addressed the Board and stated that his administrative assistant, Donna Ring, had checked their budget and believes there to be an additional surplus of \$55,000.00. He requested this amount be placed into the Sheriff's Office vehicle replacement account therefore enabling his department to buy down their loan for new vehicles. County Manager Zinser clarified the process of purchasing vehicles for the Sheriff's Office. He explained that on a yearly basis, the Sheriff's Office typically acquires three vehicles. The County purchases them through the general fund. We pay ourselves back from appropriations from the Sheriff's Office with no interest.

Sheriff King stated that last quarter his department saved \$18,000.00 in overtime by changing staffing levels. The Sheriff continued that he asked for four vehicles but only got three. He added that he needs to pay back quite a bit of money and asked again for the \$55,000.00 to be put in his budget. County Manager Zinser responded that the issue of the fourth vehicle purchase was not resolved. He added that he does not recommend approval of the Sheriff's transfer request and that he would be happy to talk to the Sheriff about other accounts. Commissioner Dutremble asked what the Sheriff was referencing. The County Manager explained that it was a "rough" year end report.

Commissioner Dutremble responded that he would not approve any transfer of funds until the request is discussed and verified with the County Manager.

Commissioner Lovell motioned to accept the distribution of funds as presented by the County Manager. Commissioner Dutremble seconded the motion. Vote 5-0.

e. Introduce Director Cleaves to request hiring of position established on August 5, 2015

EMA Director Art Cleaves introduced Megan Arseneault for approval to fill the Preparedness and Planning Manager full-time position.

Commissioner Cote approved the hiring of Megan Arseneault. Commissioner Dutremble seconded the motion. Vote 4-0 with Commissioner Lovell not yet present.

f. Contract approval Waterboro contract deputy program

Commissioner Dutremble motioned to approve the contract. Commissioner Sinden seconded the motion. Vote 5-0.

7 PUBLIC COMMENT(S) ON ANY ITEM(S)

Donna Ring requested a copy of the undesignated fund list.

8 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E).

1. Executive session pursuant to 1 MRSA § 405 (6) (A)

Commissioner Lovell motioned to enter into executive session. Commissioner Dutremble seconded the motion. Vote 5-0.

Commissioner Lovell motioned to come out of executive session. Commissioner Cote seconded the motion. Vote 5-0.

No action taken

2. Executive session pursuant to 1 MRSA § 405 (6) (E)

Commissioner Lovell motioned to enter into executive session. Commissioner Dutremble seconded the motion. Vote 5-0.

Commissioner Sinden motioned to come out of executive session. Commissioner Dutremble seconded the motion. Vote 5-0.

No action taken.

9 ADJOURN

Commissioner Sinden motioned to adjourn. Commissioner Lovell seconded the motion. Vote 5-0.

