

COMMISSIONERS REGULAR MEETING

January 2, 2013

YORK,ss

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in the Commissioners' Community Room in Alfred, within and for the County of York, being held on Wednesday, January 2, 2013 A. D. at 4:30 P. M.

COMMISSIONERS PRESENT:

Sallie Chandler
Daniel C. Cabral
Richard R. Dutremble
Michael J. Cote
Gary Sinden

County Manager Gregory Zinser was present at the meeting.

All present were invited to rise and salute the flag of the United States.

1 TO SELECT A COUNTY COMMISSIONER CHAIRPERSON FOR 2013

Commissioner Sinden nominated Sallie Chandler for Chairperson. Commissioner Cabral seconded the nomination. Vote. 5-0.

2 TO SELECT A COUNTY COMMISSIONER VICE CHAIRPERSON FOR

Commissioner Sinden nominated Commissioner Cabral as Vice Chairperson. Commissioner Cote seconded the nomination. Vote 5-0.

3 TO SELECT A MCCA VOTING DIRECTOR FOR 2013

Commissioner Cabral nominated Commissioner Chandler as York County's Maine County Commissioners' Association Voting Director for 2013. Commissioner Cote seconded the motion. Vote 5-0.

4 TO SELECT A WORKFORCE CENTER DIRECTOR FOR 2013

Commissioner Sinden nominated Commissioner Chandler as Workforce Center Director for 2013. Commissioner Cabral seconded the nomination. Vote 5-0.

a. PUBLIC COMMENT(S) ON ANY ITEM(S)

None

5 TO SELECT A SOUTHERN MAINE REGIONAL PLANNING REPRESENTATIVE FOR 2013

Commissioner Cabral nominated Commissioner Dutremble as representative to the Southern Maine Regional Planning Commission's board. Commissioner Sinden seconded the motion. Vote 5-0.

6 TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY COMMISSIONERS MEETING OF DECEMBER 19, 2012

Commissioner Sinden motioned to approve the minutes of the December 19, 2012 Commissioners' meeting with amendments. Commissioner Cabral seconded the motion. Vote 4-1 (Commissioner Cote abstained.)

7 TO ADOPT ROBERT'S RULES OF GOVERNANCE FOR CONDUCTING 2013 COMMISSIONER MEETINGS

Commissioner Cabral motioned to approve Robert's Rules of Governance. Commissioner Dutremble seconded the motion. Vote 5-0.

8 TO SELECT A DAY AND TIME FOR CONDUCTING REGULAR COUNTY COMMISSIONER MEETINGS FOR 2013

Commissioner Sinden motioned to accept the Manager's recommendation for meeting dates. Commissioner Cote seconded the motion. Vote 5-0.

Manager Recommendations: 1st and 3rd Wednesdays beginning at 4:30 P.M.- following dates: January 2nd, January 16th, February 6th, February 20th, March 6th, March 20th, April 3rd, April 17th, May 1st, May 15th, June 5th (June 19th if needed), July 3rd (July 17th if needed), August 7th, (August 21st if necessary), September 4th, September, 18th, October 2nd, October 16th, November 6th, November 20th, December 4th, December 18th.

9 TO REVIEW AND ADOPT POLICIES FOR 2013 AS FOLLOWS:

a. MILEAGE REIMBURSEMENT RATE (manager recommends '13 IRS rate of 56.5 cents)

Commissioner Cabral motioned to accept the mileage reimbursement rate of 56.5 cents as recommended by the County Manager. Commissioner Cote seconded the motion. Vote 5-0.

b. MEALS ON COUNTY BUSINESS RATE (manager recommends '12 rates of \$10.00-breakfast, \$15.00 lunch, \$20.00 dinner or \$45 per diem)

**Special note:* When the event you are attending includes any of the meals you are required to take part in the meal. If you are staying at a hotel that provides breakfast, you must utilize the breakfast provided by the hotel. In these instances, the amounts stated above will be deducted from the per diem rate.

Commissioner Cabral motioned to accept the rates for meals as recommended by the County Manager for 2013. Commissioner Cote seconded the motion. Vote 5-0.

c. POLICE/ACCIDENT/INCIDENT REPORTS (manager recommends '12 rate of \$15.00)

Commissioner Dutremble motioned to accept the rate of \$15.00 as recommended by the County Manager. Commissioner Cabral seconded the motion.

d. BACKGROUND CHECK FEES (manager recommends '12 rate of \$15.00)

Commissioner Cabral motioned to accept the \$15.00 rate for background checks. Commissioner Sinden seconded the motion.

Discussion: Commissioner Cote voiced his concern that this rate was not high enough and asked the Sheriff his opinion. Sheriff Ouellette responded that there are sometimes issues in collecting this fee.

Commissioner Cote motioned to amend the fee to \$25.00. Commissioner Dutremble seconded his motion. Vote 2-3 (Commissioners Chandler, Cabral and Sinden opposed). Motion fails.

Vote taken on original motion made by Commissioner Dutremble. Vote 5-0.

e. NOTARIZATION/ATTESTATION FEES (manager recommends '12 rate of \$5.00/\$10.00)

Commissioner Sinden motioned to accept the notarization/attestation fees. Commissioner Cabral seconded the motion. Vote 5-0.

10 HEAR ANY REPORTS OF THE COMMISSIONERS

11 HEAR A REPORT FROM THE COUNTY MANAGER

- a. Confirm Commissioner attendance at Maine County Commissioners Association annual - Commissioners Chandler and Cote stated that they will be attending the annual meeting. The County Manager will also be attending the meeting to be held on January 9, 2013 at 9:00 a.m. in Augusta.
- b. EMA Director position to be posted by the end of the week- County Manager Zinser reported that there will be a three week posting for the position which will also be put into national EMA publications.
- c. Dacri update – The County Manager informed the board that the first three sections of Rick Dacri’s draft of personnel policies had been reviewed. He further explained that there had been a meeting with Mr. Dacri to discuss the first round of edits.

- d. Discuss date(s) and time to conduct strategic planning- The County Manager suggested the first session be held in February prior to one of the Commissioners' meetings and run for three hours.

12 NEW BUSINESS

13 OLD BUSINESS

14 PUBLIC COMMENT(S) ON ANY ITEM(S)

15 TO CONDUCT AN EXECUTIVE SESSION ON CONSULTATION WITH LEGAL COUNSEL PURSUANT TO M.R.S.A. §405 (6) (E).

Commissioner Cabral motioned to enter into executive session. Commissioner Sinden seconded the motion. Vote 5-0.

Commissioner Cote motioned to come out of executive session. Commissioner Dutremble seconded the motion. Vote 5-0.

No action taken.

16 ADJOURN

Commissioner Cabral motioned to adjourn. Commissioner Dutremble seconded the motion. Vote 5-0.

S/YORK COUNTY COMMISSIONERS