

COMMISSIONERS MEETING

October 10, 2012

YORK,ss

At a special meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building, Commissioners' Community Room within and for the County of York, being held on Wednesday , 2012 A. D. at 4:30 P. M.

COMMISSIONERS PRESENT:

Sallie Chandler
Daniel C. Cabral
Richard R. Dutremble excuse
David Bowles
Gary Sinden

County Manager Gregory Zinser and Finance Director Vicki Ridlon were also present at the meeting.

All present were invited to rise and salute the flag of the United States.

Item 1 PUBLIC COMMENT(S) ON ANY ITEM(S)

None

Item 2 TO HEAR BUDGE PRESENTATIONS FOR 2013 SIX MONTH AND 2014 TWELVE MONTH BUDGETS

The County Manager gave an overview on the budget stating there is a \$50,000 reduction in the twelve month budget. He referenced a handout showing changes in the budget. (attached to minutes as record). Mr. Zinser reminded all that projections were done far into the future in order to formulate 18 months of budgets.

Deb Anderson, York County Register of Deeds, presented her budget. She stated that increases in her department are standard increases for contracted items. Ms. Anderson informed the Board that she had renegotiated the contract with Property Info. that will result in a savings in 2015. She added that her payroll increase is due to the step raises in the Union contract. Commissioner Sinden asked if there was an uptake in revenues. Debra

Anderson responded that revenues had increased a bit and she will definitely meet her goal set for this year.

Register of Probate Carol Lovejoy presented her budget and asked for slight increase in meals and lodging and travel as the Probate Judge attends two colleges a year. She stated that her other budget lines are the same as 2012. Ms. Lovejoy informed the board that she raised her revenue line about \$10,000. She mentioned that the Probate Department is now also processing passports. The Register of Probate informed the board that mandatory online filing will become effective in May of 2013. Commissioner Bowles asked for clarification of what professional services are. Ms. Lovejoy responded that includes the appointment of Guardian Ad Litem. Commissioner Bowles also asked for an explanation on Probate's advertising budget. MS. Lovejoy explained that all Hearings have to be advertised in local newspapers.

Deputy Director Dave Francoeur presented the York County Emergency Management Agency's budgets. He explained that EMA's rent had been increased from \$1,500 to \$2,500 and that their utilities are now included in their rent making reimbursements easier. Deputy Director Francoeur added that his department would be seeking grants more aggressively.

County Manager Zinser explained the Administrative Budgets stating there were no projected changes except for adjustments per policy.

Mr. Zinser stated that the County Administration shows a slight increase in Information Technologies budget. He reminded all that the IT dept also currently has a contract to provide services to the town of Kennebunkport and that we are hoping to get more towns utilizing our IT services. The budget allows for the hiring of an additional ½ person or to increase the current part-time position to full time.

County Manager Zinser explained that the twelve month budget shows a request for funds for an Human Resource Director. The County and the jail will split the funding of this position as jail employees make up half of the County employees. The County Manager went on to state that he is proposing a small increase in training and development and contracted professional services. County-based training program. Some upgrades to MUNIS system. Bowles – IT tech position- part time with the hope of converting to f/t? Greg- person's time is split between County and Knbnkprt. In 2015, County will have more control of Deed IT resulting in savings of \$8,000 a month. Maintenance of machines will be done by County IT.

Maintenance Budget-mowing (Bowles) contract? Greg- yes- consistency in having contractor. Sinden- any of this building maintenance include jail property? Greg- no

Feasibility of inmates performing grounds maintenance. Bowles-asked Manager to explain. Greg- have to meet a lot of qualifications to be on work crew. Lots of turnaround- no time to train them to perform functions. They do perform work at jail and limited maintenance at the courthouse. We want to maintain a good, consistent appearance. Sallie added that we did use them at one point and it didn't work out. Bowles- supervisory and transportation costs do not outweigh paying for a maintenance person.

Treasurers position- no questions.

Misc. budgets- Retirements- driven by Union contracts and Maine State Retirement (rates up 20% for Special Patrol employees).
Health and Dental- for calendar year 13, we have received a rate lock Aggressive approach with wellness. NCEU- fitness incentive- a lot are working. Programs in contracts are being well received.
Debt Service- Vicki did a great job last year reorganizing our debt-savings of \$53,000.00

Misc- Tax overlay- not raising any money- always been cut out by Budget Committee.

7-1-2013 jail cap is reduced by \$280,000.00. Allowing us to absorb increases and institute programs to help County Government. Also, how we can decrease budget by \$50,000.00.

SMRPC, YC Extension (small increase)

Contingency – decrease to \$50,000 from \$100,000- ended year with a surplus-one time concessions in various reserve funds.

Ortho imagery saved towns a lot of money

Commissioner Bowles would like to have discussion on SMRPC line. Perhaps give them more money in our budget. He wants to be certain that we are actually paying for the services we received for them.

Sinden- discussion of jail cap- Commissioner Bowles should be recognized – his skill as a legislator and Representative Moulton from York (has all of my appreciation for what he did). He did so much for this County. He untied a knot that seemed to be untieable.

Capital Reserves- more than in the past-driving force- this building- roof leaking- some of the seams have been failing. (\$100,000 in budget) Thanked Captain Rogers for his assistance with the roof . He has been invaluable. He understands jail construction. Greg recommends meeting with engineer we met with last year. Greg discussed the importance of payroll liabilities reserve.

Grant listing

Contracted services for IT- Sinden- how is it going? Greg- it is going well.

Commissioner Bowles- we appreciate and value are department heads. You are true professionals. We appreciate your efforts.

Revenues- looking good- holding strong- rent is helping with pre-release center. Also talking with several organizations about our former space at the courthouse.

Item 3 PUBLIC COMMENT(S) ON ANY ITEM(S)
Burns- IT services- ? Computers (Greg) e-mail issues, networking, troubleshooting, computer technology related issued. Cruisers, Sinden- important thing is security. When you hire out of state people, you have no idea who is in your data based. Much better to have a government employee in your data base than a stranger.

Item 4 ENTER INTO EXECUTIVE SESSION
Commissioner 4056A Sinden Bowles 2nd.

Item 5 ADJOURN

Minutes taken by Executive Administrative Assistant

SIGNED: _____
Kathryn A. Dumont

ATTEST: _____
Sallie V. Chandler-Chair