

**COMMISSIONERS SPECIAL MEETING**

**October 12, 2011**

**YORK,ss**

At a special meeting of the County Commissioners of the County of York, begun and holden at the York County Courthouse first floor courtroom in Alfred, within and for the County of York, being held on Wednesday, October 12, 2011 A. D. at 4:30 P. M.

**COMMISSIONERS PRESENT:**

Sallie Chandler  
Daniel C. Cabral  
Richard R. Dutremble  
David Bowles  
Gary Sinden

County Manager Gregory Zinser and Finance Director Vicki Ridlon were also present at the meeting.

**All present were invited to rise and salute the flag of the United States.**

**Item 1 PUBLIC COMMENT(S) ON ANY ITEM(S)**

None

**Item 2 TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY COMMISSIONERS' REGULAR MEETING OF OCTOBER 5, 2011.**

Commissioner Cabral motioned to approve the minutes. Commissioner Dutremble seconded the motion. Vote 4-0 (Commissioner Bowles not yet present.)

**Item 3 TO HEAR ANY REPORTS OF THE COUNTY MANAGER**

County Manager Zinser introduced Special Projects Assistant Richard Brown who addressed the Commissioners regarding the new York County Government Building.

Mr. Brown explained that asbestos had been found in the boiler therefore requiring demolition of the boiler room facilities. As this is an unforeseen, emergency situation, Mr. Brown asked that the Commissioners approve the

cost of demolition and removal in the amount of \$36,182.00 be transferred from the contingency fund.

Commissioner Bowles motioned to approve the transfer of \$36,182.00 from the contingency fund for demolition and removal of the boiler. Commissioner Cabral seconded the motion. Vote 5-0.

The next issue as explained by Mr. Brown, is the life safety system at the new building. We were recently informed that the system in the building does not meet current code. This was an unforeseen cost. The price to install new life safety equipment is \$31,576.00.

Commissioner Sinden motioned to transfer funds in the amount of \$31,576.00 from the contingency fund to pay for the life safety system. Commissioner Bowles seconded the motion. Vote 5-0.

Lastly, Mr. Brown explained the function of the Wellness/Safety Committee to the Commissioners. He continued to inform the Commissioners that there was extra space in the building improved upon using grant funds that could be used for a County Wellness Center. Mr. Brown asked that the Commissioners approve transferring monies in the amount of \$35,404.00 to complete the wellness/fitness center.

Commissioner Sinden motioned to commit \$35,404.00 from the insurance account for the wellness center. Commissioner Cabral seconded the motion. Vote 5-0.

#### **ITEM 4 TO HEAR ANY REPORTS OF THE COMMISSIONERS**

Commissioner Bowles informed the Board that he had attended the Maine County Commissioners' meeting earlier in the day.

#### **ITEM 5 NEW BUSINESS**

Emergency Management Agency Director Kimberly Kaiser submitted her 2012 budget in the amount of \$289,341.00. The Manager recommended a budget in the amount of \$254,804.00. The difference reflects a grant position no longer funded that Ms. Kaiser was requested County funding for. Commissioner Bowles stated that while the County's policy is not to fund formerly grant funded positions, he realizes the difficulties caused when the position is no longer funded. He asked if Ms. Kaiser had obtained support from Southern Maine Regional Planning Commission. She replied that she had received assistance and that her volunteers are also helpful.

Ms. Kaiser explained the orthoimagery project. She informed the Commissioners that the photos are constantly updated. The program is available to York County cities and towns through the County. EMA Director Kaiser further stated that the cost is a three way contribution involving the Federal, State and County governments for a total of \$90,000.00. Ms. Kaiser concluded that York County will receive a reimbursement in the amount of \$15,000.00 which represents one half of the County's cost.

District Attorney Kathy Slattery presented her 2012 budget in the amount of \$937,134.00 to the Commissioners. Her budget equaled the Manager's recommended budget. She informed them that her budget calls for two layoffs depending on the outcome of Union negotiations. D.A. Slattery informed the Board that her budget was "going backwards" with the loss of an investigator and a legal secretary. She added that her department had also lost grant funding for a State Attorney.

Registrar of Probate Carol Lovejoy presented her 2012 budget in the amount of \$511,462.00 to the Commissioners. Her budget equaled the Manager's recommended budget. Ms. Lovejoy stated that she was able to present a flat funded budget as she had reduced her professional services line stating that the Probate Judge did a great job keeping the costs down. Ms. Lovejoy also informed the Board that her department has begun to process passports to increase revenues.

County Manager Gregory Zinser presented the Commissioners budget and explained that the increase was due to mileage reimbursement.

There was discussion among the Commissioners that their 2% annual increase was not included in the budget.

Commissioner Bowles motioned to correct the Manager's recommended budget by including the 2% salary increase for the County Commissioners. Commissioner Sinden seconded the motion. Vote 5-0.

Commissioner Sinden motioned to rescind the 2% salary increase for the York County Commissioners. Commissioner Bowles seconded the motion. Vote 5-0.

County Manager Zinser informed the Board that the administration increase in wages was due to the Special Assistant position and the part-time IT position. He continued that he believed it to be a smart move to have a Special Assistant vs. paying more in legal fees. Mr. Zinser pointed out that the legal expense line had been reduced nearly by the amount of the cost of the Special Assistant.

Commissioner Bowles motioned that the County Manager re-do the budget to include the 2% raise for the Treasurer. Commissioner Sinden seconded the motion. Vote 5-0.

Finance Director Vicki Ridlon explained the debt service portion of the budget. She stated that she was able to refinance the HVAC capital leases to save in interest costs.

Commissioner Bowles motioned to accept the 2012 budgets as presented by the County Manager. Commissioner Cabral seconded the motion. Vote 5-0.

**ITEM 6 OLD BUSINESS**

Commissioner Chair Sallie Chandler asked if we had received the DOC Jail Boarding Contract back with the language added as requested by the Commissioners. County Manager Zinser responded that we had not received it. Assistant, Kathy Dumont, was directed to contact the Sheriff to see if he could follow up on the status.

**ITEM 7 PUBLIC COMMENT(S) ON ANY ITEM(S)**

None

**ITEM 8 ADJOURN**

Commissioner Cabral motioned to adjourn. Commissioner Dutremble seconded the motion. Vote 5-0.

**Minutes taken by Executive Administrative Assistant**

**SIGNED:** \_\_\_\_\_  
**Kathryn A. Dumont**

**ATTEST:** \_\_\_\_\_  
**Sallie V. Chandler-Chair**